

**LAKE COUNTY COURT OF COMMON PLEAS  
DOMESTIC RELATIONS DIVISION**

**Request for Digital Audio Recording  
[Please Print Legibly]**

Please forward to me the digital recording of the following hearing:

Case Name: \_\_\_\_\_ Case Number \_\_\_\_\_

Hearing date(s): \_\_\_\_\_

Judge Falkowski \_\_\_\_\_ (check if Judge) Magistrate Name: \_\_\_\_\_

Preferred Copy: \_\_\_\_\_ CD (U.S. Mail); \_\_\_\_\_ CD (Pick up); \_\_\_\_\_ Electronic (Email) (**check only one**)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address (will not be sent to P.O. Box)

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email address (**only if requesting copy sent via email**)

Counsel, parties and any person desiring an electronic copy of the digital audio recording of proceedings before the Court shall complete this form and deliver same to the Lake County Court of Common Pleas, Domestic Relations Division. A fee of **\$1.00 for each CD and actual postage will be charged.** Within approximately ten (10) business days of receiving payment or your request to receive the file electronically, a copy of the audio recording will be available for pick-up, sent via U.S. Mail, or will be sent electronically via email (whichever is requested). **An audio recording will not serve as a substitute for a written transcript of proceedings as required by Lake County Domestic Relations Court's Local Rule 10.**

----- internal use only -----

Initials: \_\_\_\_\_ Date received: \_\_\_\_\_

Person requesting copy has paid \$\_\_\_\_\_ fee on \_\_\_\_\_ date. Initials: \_\_\_\_\_